

**Sundown Sanitary District
Board Meeting
Jan 23, 2024**

Members Present: Richard McIntosh, Mark Stover

Members Absent: Mark Schacher

Others Present: Monica Scroup, Kyle Sharpsteen

Called the meeting to order at 4:07 pm @ 315 SW Main, Warrenton, OR 97146

Minutes: Previous board meeting minutes read. Mark Stover moved to accept minutes as prepared, Rich McIntosh seconded the motion. All approved, none opposed, motion carried

Public Comment: None

Correspondence: Willowdale backflow testing due; Oregon Report in Lieu of Audit needs to be filed.

Old Business: None

Treatment Plant: Made it through ice storm-no power issues. Proposal for new generator purchase accepted. Kyle will verify warranty and place order.

Inflow & Infiltration: Underground Tech proposal accepted by Board not to exceed \$15,501. The manhole repairs and maintenance will be late February – Early March. Kyle will be sending the annual I & I report to the State due late February.

Financial Reports:
-Financial statements received from Marxen & Hall.
-Richard McIntosh moved to accept the report, Mark Stover seconded the motion.
-All Board members reviewed bank stmts and accounting for fiscal year to date.
All approved, none opposed, motion carried

New Business: Cindy Olson performed BackFlow testing, passed. Results sent to Willowdale.

Board Comments: -Board wishes to remind residents that information regarding Ordinances, Resolutions, Budgets and minutes can be found on the website <http://www.sundownsanitary.com/>

Next Meeting: -Feb 27, 2024 @ 4:00pm @ 315 SW Main, Warrenton, OR (4th Tues of each month)

Adjourn: -4:52 pm

Richard McIntosh , Chairman