

**Sundown Sanitary District
Board Meeting
October 22, 2024**

Members Present: Richard McIntosh, Mark Stover

Members Absent: Mark Schacher

Others Present: Monica Scroup, Kyle Sharpsteen

Called the meeting to order at 10:06 am @ 315 SW Main, Warrenton, OR 97146

Minutes: Previous board meeting minutes read. Mark Stover moved to accept minutes as prepared, Richard McIntosh seconded the motion. All approved, none opposed, motion carried

Public Comment: None

Correspondence: SDOA – Bldg Ins Renewal including crime policy

Old Business: Review LGIP – Board will discuss how much to transfer in when application is approved. Willowdale Intergovernmental Agreement approved, all signed.

Treatment Plant: Generator delivered, will be installed approx. 30-60 days. Will need to rent equipment to move in/out of place. Lab Supplies Ordered, Need new meter for testing, will research. Kyle contacted Mike Penny @DEQ re: current outfall inspection; Kyle will review again at next low tide.

Inflow & Infiltration: Operations normal; due for pumping-Kyle will co-ordinate timing of service. As rain picks up I & I will be monitored regularly.

Financial Reports:
-Financial statements received from Marxen & Hall.
-Mark Stover moved to accept the report, Richard McIntosh seconded the motion.
-All Board members reviewed bank stmts and accounting for fiscal year to date.
All approved, none opposed, motion carried

New Business:
- Board discussion regarding Public Meeting Policy reviewed. Mark Stover moved to accept the policy as written, Richard McIntosh seconded, All approved, none opposed, motion carried; Will send email to insurance agent regarding whether or not the insurance policy should be reviewed on coverage for the addition of the new generator.

Board Comments:
-Board wishes to remind residents that information regarding Ordinances, Resolutions, Budgets and minutes can be found on the website <http://www.sundownsanitary.com/>

Next Meeting: -Nov 26, 2024 @ 10:00am @ 315 SW Main, Warrenton, OR (4th Tues of each month)

Adjourn: -10:57 am

Mark Stover , Chairman